



<b>JOB TITLE</b>	Associate
<b>JOB DURATION</b>	Full Time
<b>COMPANY</b>	Keybridge Communications
<b>ABOUT OUR COMPANY</b>	Keybridge Communications is a DC-based public relations firm that specializes in writing, media placement, and issue advocacy. For more information about our company, visit: <a href="http://www.keybridgecommunications.com">www.keybridgecommunications.com</a> .
<b>WORK EXPERIENCE</b>	0-3 years
<b>JOB REQUIREMENTS OR QUALIFICATIONS</b>	<p>We are seeking a bright, energetic, self-motivated college graduate for an associate position. Responsibilities include:</p> <ul style="list-style-type: none"><li>• Pitching media outlets, including newspaper, radio, and television</li><li>• Developing relationships with members of the press</li><li>• Drafting written materials including op-eds, press releases, pitch letters and talking points</li><li>• Compiling media lists and reports</li><li>• Managing complex issue campaigns, including, creation and execution of strategic public relations plans</li><li>• Performing other public relations tasks as needed</li><li>• Working under deadline in a fast paced environment</li></ul> <p>Must have strong organizational skills, exceptional attention to detail, and an interest in current events and public policy.</p>
<b>SALARY</b>	\$58,000
<b>BENEFITS</b>	401K, Vacation, Dental, Health, Disability
<b>JOB CATEGORY</b>	Public Relations
<b>JOB LOCATION</b>	Washington, DC 20007 USA

## Employer Contact Information

<b>NAME</b>	Laura Bentley, <a href="mailto:lbentley@kbc.us">lbentley@kbc.us</a>
<b>INSTRUCTIONS</b>	Please send brief cover letter and resume to <a href="mailto:lbentley@kbc.us">lbentley@kbc.us</a> . No phone calls, <i>please</i> .