



Job Title	Associate
Job Duration	Full Time
Company	Keybridge Communications
About Our Company	Keybridge Communications is a DC-based public relations firm that specializes in writing, media placement, and issue advocacy. For more information about our company, visit: www.keybridgecommunications.com .
Work Experience	0-3 years
Job Requirements or Qualifications	<p>We are seeking a bright, energetic, self-motivated college graduate for an associate position.</p> <p>Responsibilities include:</p> <ul style="list-style-type: none">- Pitching media outlets, including newspaper, radio, and television- Developing relationships with members of the press- Drafting written materials including op-eds, press releases, pitch letters and talking points- Compiling media lists and reports- Managing complex issue campaigns, including creation and execution of strategic public relations plans- Performing other public relations tasks as needed- Working under deadline in a fast paced environment <p>Must have strong organizational skills, exceptional attention to detail, and an interest in current events and public policy.</p>
Salary	Negotiable
Benefits	401K, Vacation, Dental, Health, Disability
Job Category	Public Relations
Job Location	Washington, DC 20007 USA

EMPLOYER CONTACT INFORMATION

Name	Julia Lehner, jlehner@kbc.us
Instructions	Please send brief cover letter and resume to jlehner@kbc.us . No phone calls, please.